

Memo

From: Mario Roy, Chair, Department of Mathematics, Glendon

To: Donald Ipperciel, Principal

Cc: Christina Clark-Kazak, Associate Principal, Research and Graduate Studies
Ian Roberge, Associate Principal, Academic

Re: Research based teaching load reduction for eligible YUFA faculty

July 26, 2016

The 2015-2018 YUFA collective agreement provides for 0.5 FCE research-based teaching load reductions “to support research/scholarly/creative activities by probationary or tenured professorial stream faculty whose normal teaching load is 2.5 FCEs or higher and who do not already have access to another teaching load reduction related to or predicated on research related activity” (18.15(a)). In addition, “eligible probationary professorial stream faculty who are not in receipt of a teaching load reduction under the terms of their appointment will receive a 0.5 research based teaching load reduction under this program in the first three years of probation” (18.15(e)), after which they may participate in the regular research-based teaching load reduction process.

As per the collective agreement, it is up to each academic unit to propose to the Principal: a) “meaningful indicators of involvement in a regular pattern of research/scholarly/creative activities”; and b) a list of eligible faculty members in the unit who, based on “evidence” of these research indicators, meet the requirements of the 0.5 FCE research-based teaching load reduction in any given year. As per the collective agreement, these proposals are ultimately subject to the Principal’s approval.

As per the collective agreement, these teaching load reductions will be phased in over 2017-18 and 2018-19, as follows: “In each of the 2017-18 and 2018-19, research-based teaching load reductions under this program will only be available for half of the eligible faculty who meet their academic unit’s qualification criteria.” (Article 18.15(m)) “Beginning in 2019-20, 0.5 FCE research-based teaching load reductions under this program will be available for all eligible faculty who meet their academic unit’s qualification criteria.”

A timeframe of 3 calendar years, to allow for “ebbs and flows” in normal research activity and publication processes, will be used by the Department of Mathematics at Glendon. Leaves not related to research (ex. medical leaves, parental leaves) will not be counted in the time period considered. In order to be eligible for a 0.5 FCE research-related release in the following academic year, a faculty member will have to obtain a total of 3 research credits over the 3-year period preceding the year of completion of the eligibility exercise. For instance, in order to determine eligibility for a research release in the academic year 2017-18, an eligibility exercise will be conducted by the Chair of the Department of Mathematics by September 15 of the previous academic year 2016-17, i.e. September 15, 2016. The

Chair will request that all faculty members submit by September 1st of that same year, i.e. September 1st, 2016, evidence that they meet the criteria for a 0.5FCE research-based teaching load reduction. This evidence will pertain to research activities done in the calendar years 2013, 2014 and 2015.

The number of credits accumulated in any 3-year period will be counted as follows:

Nature of research activity	Research credits
<i>Dissemination</i>	
Monograph/book	3
Edited volume	2
Peer-reviewed journal article	2
Peer-reviewed book chapter	2
Guest editorship of special journal issue	1
Presentation at a conference	0.5
<i>External grants</i>	
Holding a research grant as principal applicant/investigator	3
Holding a research grant as co-applicant/co-investigator	2
Holding an external conference or knowledge mobilization grant as principal applicant	2
Holding an external conference or knowledge mobilization grant as co-applicant	1
Receiving an allocation from a grant held by an institute or a research group	1
<i>Other research activities</i>	
Significant data collection (ethnography, 20+ interviews, 50+ surveys)	1
Significant data analysis (ex. transcription and analysis ; large-scale macro-comparative data analysis)	1
Refereeing a paper	0.5