

JOINT COMMITTEE ON THE
ADMINISTRATION OF THE AGREEMENT
(JCOAA)

MINUTES OF MEETING HELD

October 24, 2014

390 York Lanes

1:00-3:00 p.m.

Association: Andrea Harrington, Sheila Embleton, Miriam Smith (co-Chair), Alidad Amirfazli, Kean Birch

Employer: Barry Miller (co-Chair), Alice Pitt, Harvey Skinner, John Belton

Chair: Barry Miller

Regrets: Frances Latchford

Minutes

Review and acceptance of Agenda

Review of September 26, 2014 Minutes: The Minutes were approved.

JCOAA

Copyright Compliance

Questions remain about how materials posted prior to the implementation of the drop down menu will be dealt with. The Association commented that the implementation of the drop down menu (with its 5 choices) may be intimidating to faculty members. The Association raised the question of whether the type of copyright "clearance" service available for traditional course packs could be put in place for materials to be posted on Moodle sites, effectively treating the materials akin to an electronic course pack.

The Employer indicated that it would follow up on the Association's suggestion and would provide clarity in regard to materials already posted on Moodle sites prior to the implementation of the drop down menu.

Concur

B. Miller reported on feedback received from the relevant University offices regarding the process by which major services such as Concur are selected by the University and, in particular, whether Canadian alternatives were given consideration. B. Miller noted that a "request for proposal" (RFP) process is used and full opportunity is provided for consideration of Canadian services. There was not a viable Canadian alternative to Concur. B. Miller further noted that he followed up with the Director of the University's Information and Privacy Office, who advised that what is most critical around information privacy are the privacy/confidentiality agreements relating to the services. The Association asked to see a copy of the agreement the University has with Concur or, in the alternative, asked that information be shared on privacy and confidentiality matters pertinent to the agreement.

The Association indicated that the issue of data storage options is not just between Canadian or U.S. data storage. Options for the storage of information are also available outside of the U.S., which the Association suggested could potentially be used to avoid requests for information from U.S. agencies. B. Miller indicated that he would follow up on this issue. B. Miller also indicated that the Department of Finance is developing a communication for faculty regarding Concur as discussed at the JCOAA co-chairs meeting.

Pan Am Games

The Employer informed the Association that various committees have been formed to address the various issues relating to the hosting of the games, including parking and access issues. The Employer will provide more information on communications and committee structure as they become available. The Association suggested that it might be helpful for a general communication to be sent out to faculty advising that the University is undertaking to address various issues relating to the Games and that communications will be forthcoming as plans are developed and information is available. YUFA raised concerns regarding members' access to campus during the games, particularly for members who require access to facilities within the security perimeter in order to carry out professional responsibilities with respect to teaching, research, and service.

eLearning

B. Miller reported that licensing options are being drafted and that the Employer intends to review the draft options with the Association through JCOAA for potential collective agreement concerns once they have been prepared; they are expected to be prepared for review by next meeting.

The Association queried whether there will be incentives for universities to participate in Ontario Online. The Employer indicated that incentive funding will be made available for development of courses in the second exercise and that there will be an opportunity for universities to collaborate on course proposals; preference is expected to be given to courses developed collaboratively by multiple Universities. The Employer advised the Association that Ontario Online Steering Committee is soon to be replaced with an appointed Board, which will take over decision making. The Employer indicated that it was its understanding that acceptance of courses for credit will remain in the purview of individual institutions.

LRP

New Budgeting Model (SHARP)

The Employer reported that final adjustments are being made to the new budget model. The model and budget numbers are expected to be ready for distribution by the end of November. The Employer

expects that it will be in a position to walk the Association through the model without numbers at the November LRP meeting.

The Association indicated that it is aware that some Deans have begun to discuss the details of the new budget with faculty and expressed a concern that the new model not be shared in “drips and drabs” before discussion at JCOAA. The Employer indicated that Deans may be discussing broad parameters of SHARP with their faculty but reiterated that the model has not been finalized. H. Skinner indicated that he has discussed the new model with the Faculty in relation to academic planning and that he views the new model as an important tool to enable the Faculty of Health to carry out its academic plans. The Employer further noted that the parameters and design of the model have been presented and discussed at JCOAA.

The Association expressed concern about the importance of appropriate oversight to ensure consistency in the application of the new model and to avoid “unintended consequences.” The Employer indicated that there will be institutional oversight and reiterated that the new model is intended to provide greatly enhanced transparency.

Continuing Education

B. Miller followed up on concerns raised by the Association at the last meeting regarding the maintenance of academic oversight of Continuing Education in its transfer to the Provost’s Office. The Employer noted the Division of Continuing Education was unique among “continuing education” programs across the University in falling under LA&PS’s degree credit academic planning and policy committee and that the academic oversight contemplated for such programs under Senate will be adhered to.

The Employer indicated that there is no change in mandate of “Continuing Education” as a result of its transfer to the Provost’s Office as part of the School of Continuing Studies. The Employer noted that Continuing Studies has an interest in exploring new types of programs but that any change in mandate in terms of the types of programs it offers will be brought to Senate. The Association indicated that they would like to see this point in writing.

Academic and Administrative Program Review

The Employer indicated that the release of the Task Force reports is expected at the beginning of the week of November 3rd and that the Task Force reports will be shared with the Faculty Association as soon as they are released.

The Employer provided additional information regarding the absence of a separate PIF for the French Language Training Centre. The Employer noted that the list of academic programs for which PIFs would be completed was initially created by the AAPR Steering Committee and shared with the Faculties. Glendon did not request a separate PIF for the French Language Training Centre on the view that it made more sense for the Training Centre to be covered with the Department of French Studies. The Association indicated that it believes that the FLTC was not adequately consulted on the decision not to provide it with a separate PIF and expressed further concern that the FLTC members were not appropriately provided with an opportunity to provide input in the completion of the PIF.

New Campus

The Employer indicated that to its knowledge the Provincial Government has not made a decision on the release of University submissions for major capital expansion projects to the public. The Employer

reported that the Provost is clarifying concerns the University may have regarding confidentiality that would preclude sharing the University's submission with the Association at this time. The Association indicated that in the context of Article 7.05 of the collective agreement, it expects that the Employer to share information about the University's submission in a timely manner and will view the University's response as a reflection of its commitment to information sharing. B. Miller acknowledged the Association's desire to receive a copy of or information pertaining to the University's submission and indicated that it will follow up.

Other Business

Library Survey

The Association noted that the Association's not being informed in advance of the recent distribution of a survey regarding the libraries was an oversight. The Employer agrees that it would have been appropriate to advise the Association ahead of the distribution of the survey to provide opportunity for the Association to identify any collective agreement concerns. The Association indicated that it had concerns with questions in the survey and indicated that it may seek a halt to the survey pending an opportunity to take up its concerns.